

Radiant Reflections

More-Than-Two Booking Policy

BOOKING POLICY

For parties of more than two people, its often necessary to mark out our Clinician's schedules for the duration of the morning or afternoon the party is booked for. Because of this, our policy states that a definite number of party attendees, a desired date, a list of treatments desired, and contact information must be left with the receptionist. After verifying the staff's availability, determining the cost of desired treatments* (*20% gratuity is added for parties of more than two people), we will reconnect and set up the necessary appointments.

A non-refundable deposit of ½ of the total service cost must be left to secure your booking. More-Than-Two bookings must be scheduled 3-4 weeks before the desired date; our schedule is often booked a month in advance, so several weeks notice is necessary to insure the availability of the date and time desired.

If you would like to bring food, please mention this to the receptionist when leaving your contact information. We do not allow alcohol. If you would like us to provide food, we offer light hors d'oeuvres such as fruit/vegetable trays, cookies, punch, lemon mint/ citrus waters, etc. This is an extra charge of \$40 that will be included in the total service cost and **MUST** be mentioned when leaving contact information.

ARRIVAL TIME/SPA ETIQUETTE

All party attendees **MUST** arrive 10-15 minutes **BEFORE** their scheduled appointment. This is so that first time paperwork can be completed and so that there is time to change clothes, put away personal items in lockers, and settle into the tranquility room for pre treatment fellowship/foot soaks, etc. Late party attendees will not be able to enjoy their full treatment time. The time used to complete paperwork, change, etc will be deducted from their session. It is important with parties to stay on schedule so that everyone is able to enjoy the experience to it's fullest potential.

The use of cell phones are strictly prohibited in the spa area/ tranquility room. It is considered both disrespectful to our other guests as well as the Clinicians performing your services. We ask that you silence **ALL DEVICES** and leave them locked in your locker as a courtesy to other clients and staff. In all situations there are extenuating circumstances; please simply communicate these needs to your Clinician if necessary & exceptions can be made.

INTAKE FORMS

Please take the time to thoroughly read and fill out all intake forms. This alerts your Clinician of any allergies or sensitivities you may have. This will enhance your spa experience and allows for avoidance of any ingredients that could cause potential discomfort.

GRATUITY

If you feel that your Clinician deserves an extra pat on the back, gratuity envelopes are available upon request at the front desk (for cash), or if you will be using a credit card, please alert the receptionist upon checkout **BEFORE** the transaction is processed that you would like to leave gratuity. It can be added to your total charge.